

**Holden Chamber of Commerce  
124 W 2<sup>nd</sup> Street  
Holden, MO 64040**

May 27, 2024

Dear Friends,

It is time for the 2024 Holden Chamber of Commerce Street Fair applications for booth space to begin! Our theme is "Blue Jeans and Country Dreams", will be September 12, 13 and 14. We rotate to the last weekend of August when there are only 4 weekends in September. When there are 5 weekends in September, we are scheduled in the middle of September (11, 12 and 13<sup>th</sup> in 2025). Hope this helps in planning schedules for future fairs.

Enclosed is a booth application for the 2024 Holden Chamber of Commerce Street Fair. Be aware, the postmark on your application will determine your placement on the street *after* the placement of 220 electrical needs.

Things are different with our downtown sidewalks and there is an amazing new look, if you haven't seen it yet! We are ADA accessible; However, we did lose some street space for vendors and parking due to the bump outs for sidewalk access. So, it is especially important to measure the complete need for booth spaces, including tongues on trailers and tents!

*When measuring your space requirements, please include the booth, the trailer and hitch, etc. The measurement will be more accurate this way as we DO NOT have leeway. If you have questions, please text or call Jill 816-405-3907 or Jenny at 816-699-4208.*

Please read the application over very carefully, so that you understand any changes we have made. I have tried to make set-up and take down simpler, so check out the changes. Again, we look forward to hearing from you and seeing you at the Holden Chamber of Commerce Street Fair 2024.

Our theme for this year is "**Blue Jeans and Country Dreams**".  
We will see you at the fair!

Sincerely,

Jill Carver and Jenny Sollars  
Holden Chamber of Commerce Street Fair  
Booth Committee

Please Read and be sure you can abide by the following before sending in your application.

Set up time for the TRAILERS is AFTER 5 pm on Wednesday, September 11th, to give our local businesses time to wrap up the day before blocking the street.

Our streets are different, and we will need to set trailers first – after 5pm!  
Tents - Wednesday 6pm Or Schedule Jill 816-405-3907 or Jenny 816-699-4208.

We will be there at 5pm after closing our businesses, as we are all volunteers with the Chamber of Commerce and have our own responsibilities to complete as well. We will help with the electricity throughout the evening and are usually around for assistance until 8pm.

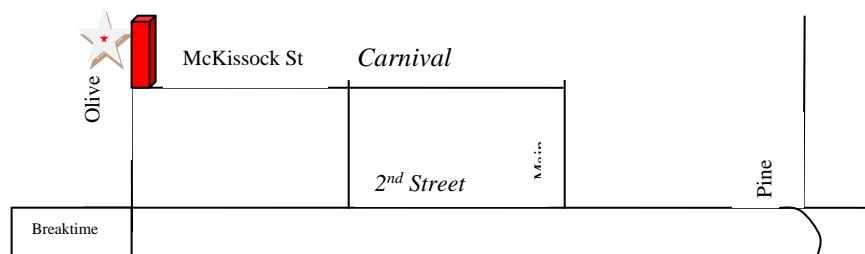
Again, please, do not arrive before 5 pm on Wednesday.

You are welcome to be at your booths, as you see fit, depending on your items for sale. **However**, our MINIMUM hours of booth operations are as follows:

**Thursday from 5-9pm**  
**Friday from 5-9:30pm**  
**Saturday from 10-10:00pm**

- You may NOT remove the booth before 10:00pm on Saturday, so as not to disturb foot traffic or to leave empty space. Entertainment is scheduled until 10pm and we expect our booths to remain until then. By leaving early it forces things to end for everyone on either side of your booth. This looks bad for the ending of the show.

There is a trash dumpster that vendors must use to help the overloading of barrels on the street. These are provided for your customers. Please honor that privilege for them and transport your trash to the large dumpster at Olive and McKissock.



We must have all tents, trailers, tables, and other items removed from the street when you leave Saturday (after 10pm) unless you have coordinated to have it done before 7 am Sunday morning.

Our street cleaners will be out at that time to open the street back up.

**IF YOU CAN ABIDE BY THE ABOVE, COMPLETE & RETURN THE FOLLOWING APPLICATION.**

Holden Street Fair  
Chamber of Commerce  
Fair Booth Committee  
124 W 2<sup>nd</sup> St  
Holden, MO 64040

Postmark date received \_\_\_\_\_

2024 Dates: September 12, 13 & 14

**Checks payable to Holden Chamber of Commerce**

Please mail this contract to the above address. Booth locations are assigned on first come basis (after 220 consideration), using postmark date. Deadline for booth rental space is Friday August 30th. Contact Jenny at 816-699-4208. Applications after the deadline will have a \$50 late fee and be allowed as space is available.

*PLEASE NOTE: CARNIVAL RESTRICTIONS -NO COTTON CANDY VENDORS ON THE STREET.*

Name of Organization \_\_\_\_\_

Name of Contact Person \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

email \_\_\_\_\_ Cell \_\_\_\_\_

Advanced payment is required to reserve booth space. Booth placement is determined by postmark after electrical considerations. Non- profit groups such as service organizations and children’s groups must provide a tax-exempt letter and will be charged \$30 per 10-foot space.

**1) FOOD Booth Space Base Price** 15ft space - \$150 \$ \_\_\_\_\_  
(Associate Business members and higher with Holden Chamber receive half price base booth space- \$75 base price)

**2) Non-food product and promotions** 15 ft space - \$100 \$ \_\_\_\_\_  
(Associate Business members and higher with Holden Chamber receive half price base booth space- \$50 base price)

**3) Extra footage is priced at \$50 per five (5) ft increments** \$ \_\_\_\_\_  
(Include trailer hitches/tongues/access door footage. You will be given the exact footage you pay for)

**Non-profit groups will be placed in the best available booth space within five (5) days prior to the Street Fair.**

**4) Church/non-profit organizations @ \$30 per 10 ft** \$ \_\_\_\_\_  
(Maximum of 20 feet due to space constrictions and placed after all other booths are placed)

Type of booth: Food \_\_\_\_\_ Arts & Crafts \_\_\_\_\_ Games \_\_\_\_\_ Promo \_\_\_\_\_ Other \_\_\_\_\_

Description of items: \_\_\_\_\_

*(ONE outlet per vendor unless marked and paid otherwise. Vendor provides splitter. Know amperage your trailer pulls so we must have accurate account per breaker. Vendor is solely responsible to verify that the amp provided is sufficient for their needs. Holden Chamber is NOT liable for the electricity and will NOT be held liable for damages. Vendors: Be assured the amperage is correct for your needs BEFORE you plug into the outlet.)*

**5) \_\_\_\_\_ 15amp/110 @ \$25 only 1 outlet; OR \_\_\_\_\_ 30-40amps/220 @ \$40 each outlet** \$ \_\_\_\_\_

**Add selections (booth size/type, non-profit, and electricity – add #1-#5) for Total \$ \_\_\_\_\_**

NO merchandise that refers to or promotes or advertises illegal drugs/marijuana shall be allowed. Items about Satan, skulls etc., knives, swords or weapons will not be allowed. The Holden Chamber of Commerce has the authority to ask any vendors not complying with the above statements to remove their booth-NO refunds will be issued. This is a family event and supported by businesses, therefore the image we portray is important.

The Holden Chamber of Commerce reserves the right to limit the number of booths.

The above application hereby releases the Holden Chamber of Commerce, the Board of Directors, Fair Committee, organizers, and associates from all responsibility, injury, loss, damage, or legal action that may arise or occur to exhibitor, his or her goods, property, or the public from any condition whatsoever during the preparation and duration of the Holden Fair under this agreement. The above entrant is solely responsible for the sale of his or her items, insurance, county sales tax and any other conduct of business. Failure to comply could result in the removal of the entrant without a refund of fees. The entrant is solely responsible for his or her personal property during mentioned event.

**ALL FOOD BOOTHS or any booth selling food products will be required to send proof of insurance in the amount of \$250,000 listing the Holden Chamber of Commerce as an additional insured. No application will be processed until proof of insurance is received. ALL FOOD BOOTHS WILL BE REQUIRED TO COMPLY WITH ANY LOCAL, COUNTY, AND STATE REGULATIONS-for regulations see: [www.johnsoncountyhealth.org](http://www.johnsoncountyhealth.org) or phone: 660-747-6121.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

\$\$\$ Received \_\_\_\_\_ Check # \_\_\_\_\_ Booth assignment # \_\_\_\_\_